



Windsor Baptist Church

# Gift Aid DECLARATION

**Please treat as Gift Aid donations all qualifying gifts of money made**

- today ( £ \_\_\_\_\_ )
- in the past 4 years
- in the future

[ Please tick all boxes you wish to apply ]

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. **I understand Windsor Baptist Church will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.**

## DONOR'S DETAILS:

First Name or Initials \_\_\_\_\_

Surname \_\_\_\_\_

Home Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Please notify us if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

If you make a donation under gift aid but have not paid sufficient tax to cover the amount reclaimed, HMRC may recover the difference directly from you.



Windsor Baptist Church

# Standing Order **REGULAR GIVING**

If you wish to give regularly to Windsor Baptist Church by Standing Order through your bank or building society, please complete this form and return it to the Church Treasurer so we can expect your gift.

**Name and Address of your bank / building society:**

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

**Please pay:** NORTHERN BANK LTD  
Donegall Square West  
Belfast BT1 6JS  
  
Windsor Baptist Church  
Account Number: 51052926  
Sort Code: 95-01-21

**ALTERNATIVELY**, if you use ebanking you can simply set up a regular payment online and notify the treasurer of your giving by emailing: [treasurer@windsorbaptist.org](mailto:treasurer@windsorbaptist.org)

the sum of £ \_\_\_\_\_ (figures) \_\_\_\_\_ (words)  
on the \_\_\_\_\_ day of \_\_\_\_\_ and thereafter on the same date  
each month / quarter / year until I give notice in writing.

ACCOUNT HOLDER NAME: (Block Capitals) \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_ SORT CODE \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



# Financial POLICY

## GIFT AID

Many members and friends maximise their donations in ways that allows the church to recover tax from the Inland Revenue. From the 6 April 2000 the schemes for doing this have been replaced by a simplified Gift Aid Scheme.

Any sum, from £1 upwards, can now be given under Gift Aid. This means that, if you are a UK taxpayer, the church will be able to claim from the Inland Revenue the basic rate of tax on your gift. **This will be 25p for every £1 donated.**

**All you need to do is sign a Gift Aid Declaration.** Because all donations can be enhanced in this way we would encourage you to consider whether you would like to take advantage of this new scheme in your support of work at Windsor.

If you decide to do so, you may use the Gift Aid Declaration in this pack. Please complete it and return to the Church Treasurer. One declaration covers all donations you make, if you choose from the options on the declaration.

If you are signing a Gift Aid Declaration your offering will for legal purposes need to be identified. You can continue to do this with a cheque or standing order as before, but **if you give regularly by cash you will need to use a Gift Aid Envelope** - supplies of which can be obtained from the church treasurer.

If you are a higher rate taxpayer you can reclaim extra tax paid on your donations on your Self Assessment return to the Inland Revenue.

**There are other types of donations that you might consider** - payroll giving, gifts of listed shares, interest free loans or by remembering the church in your will.

If you need **further information** on any aspect of how to increase the value of your giving through tax-efficient methods, please speak to the Church Treasurer or the Gift Aid Secretary.



# Financial POLICY

**The Church Officebearers want to thank you for your faithful support of the work of Windsor Baptist Church. We want to express our appreciation for your commitment to the church's ministry.**

## FINANCIAL POLICY

The church is financed by the **regular offerings and gifts** of members and friends. The **annual budget** is agreed by the church members at the November business meeting and this sets an estimated income necessary to meet the expenditure goals for the next financial year.

The aims set in the part for the financial policy have been simple.

**People are a priority** - currently about 80% of operating costs is directed to people.

This includes salaries, missionary support, the Association of Baptist Churches in Ireland (for Baptist Missions, the Irish Baptist College, the Welfare Department and I.B.Aid).

**The accumulation of capital is not a priority, except for specific purposes.**

We are content when the income and expenditure balance. In the past any surplus has permitted extra expenditure on our missionary family or on new ministries.

We are proceeding with the development of our current site due to out-growing our present accommodation.

## GIVING TO THE CHURCH

There are a number of ways to give:

- Cash
- Cheque - made payable to 'Windsor Baptist Church'
- Standing Order (for regular giving) - a standing order form is included in this pack if you wish to use this method.